



School Council Constitution

Councillors and their behaviour and attitude

- The council shall be made up of two representatives from each class, one boy and one girl from Year 3 to Year 6.
- A councillor, once elected will be on the School Council for one year

Voting and selection procedures

- All decisions taken at School Council meetings shall be by show of hands with votes for and against recorded.
- If a vote is a tie, the chairperson will have the deciding vote.
- The link teacher can vote in School Council meetings.
- The chairperson will be elected by the councillors.
- The secretary will be decided by a vote by all the councillors.
- A councillor may be voted off the council if their behaviour in school becomes a problem.

Structures and procedures at School Council meetings

- School council meetings will be held throughout the year.
- Meetings will only occur when the link teacher is present.
- The agenda will be decided in advance by the link teacher, chairperson, and the secretary.
- The council must make sure that all people likely to be affected by a decision are informed first and have a chance to comment.
- Minutes will be taken at every council meeting and every decision made will be carefully written down.
- The council will invite a wide range of people to meetings to help the councillors make the best decisions.
- The chairperson is in charge of the School Council meeting and has the right to silence people or remove them from the meeting if they are behaving badly.

- The link teacher will have the right to prevent the School Council discussing any issues that s/he believes the council do not have the right to discuss or the power to do anything about.
- The link teacher will have the right to prevent the School Council making a decision that she considers is not the responsibility of the council or within its powers to decide.

Promoting the School Council: giving the school community a voice

- The School Council will have a noticeboard in a prominent place in the school.
- There will be regular class council meetings for children to make comments to their council.
- There will be a School Council suggestion box near the front entrance of the school for anyone, including parents and visitors to the school, to make comments to the School Councillors.

School council rights and responsibilities

- The council will have an account but can only spend money with the agreement of the head teacher.
- All members of the school will be informed of the decision the council has taken.

I have read and am aware what my role is part of the Student Council at Becontree Primary School.

Signed Student Council Representative:

Signed Link Person: (Miss Amner)

Date: