

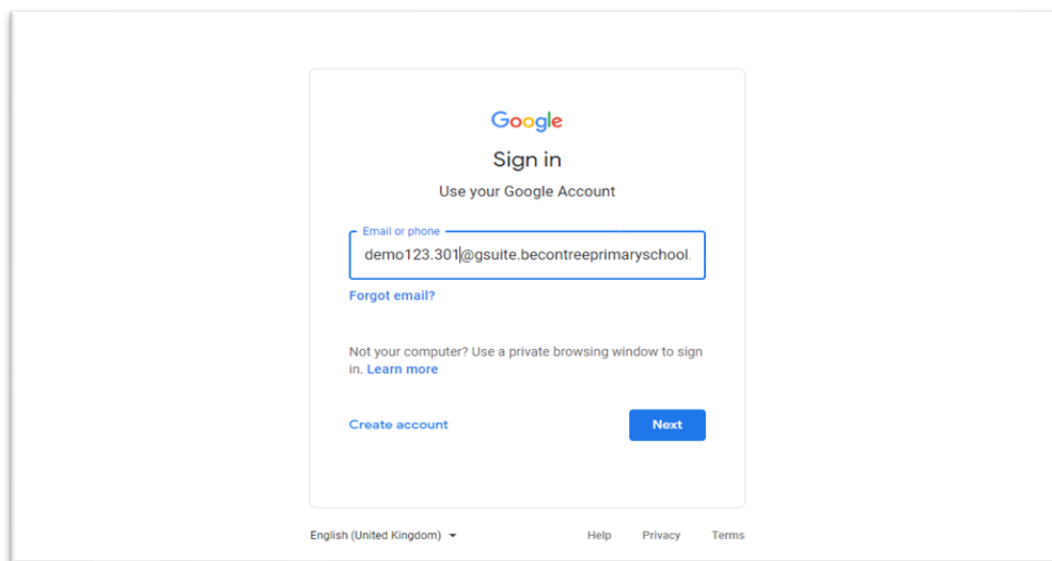
Accessing Google Classroom from Home

1. Load Google Chrome browser on your computer (other browsers should work, but can have issues).

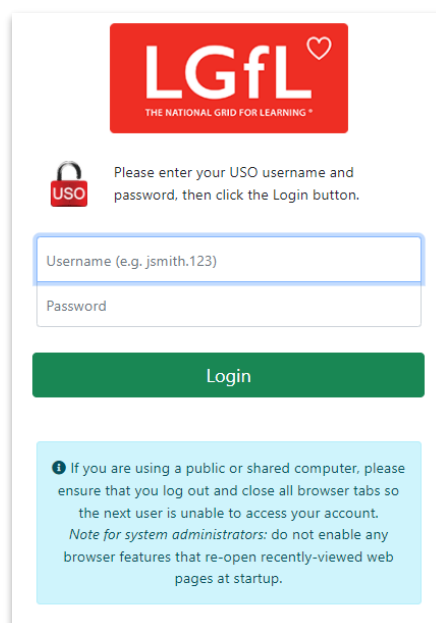


Figure 1 Google Chrome browser icon

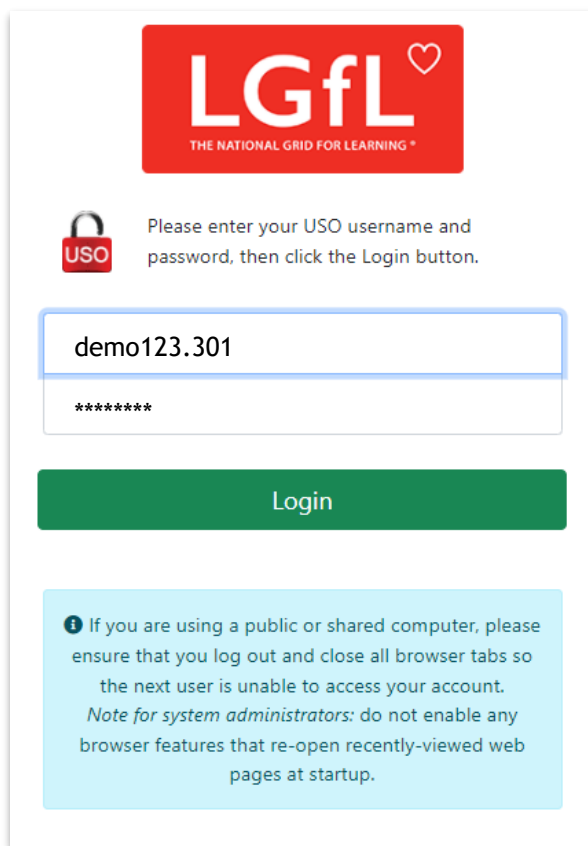
2. Type **<https://classroom.google.com>** in the URL field. Alternatively, you can click on the link on the website. When requested, log into Google. Your username is your school username followed by: [@gsuite.becontreeprimaryschool.com](mailto:demo123.301@gsuite.becontreeprimaryschool.com)
e.g. demo123.301@gsuite.becontreeprimaryschool.com

A screenshot of the Google Sign in page. The page features the Google logo at the top, followed by the text "Sign in" and "Use your Google Account". Below this is a text input field labeled "Email or phone" containing the email address "demo123.301@gsuite.becontreeprimaryschool.". There is a link for "Forgot email?" below the input field. At the bottom of the sign-in box, there are two buttons: "Create account" and "Next". The page also includes a language selector at the bottom left showing "English (United Kingdom)" and links for "Help", "Privacy", and "Terms" at the bottom right.

3. You will be redirected to the LGfL page as shown in the screenshot below. You can also click on the Google Classroom link if you are signed into Wonde. You will still be redirected to the LGfL site if connecting via Wonde.

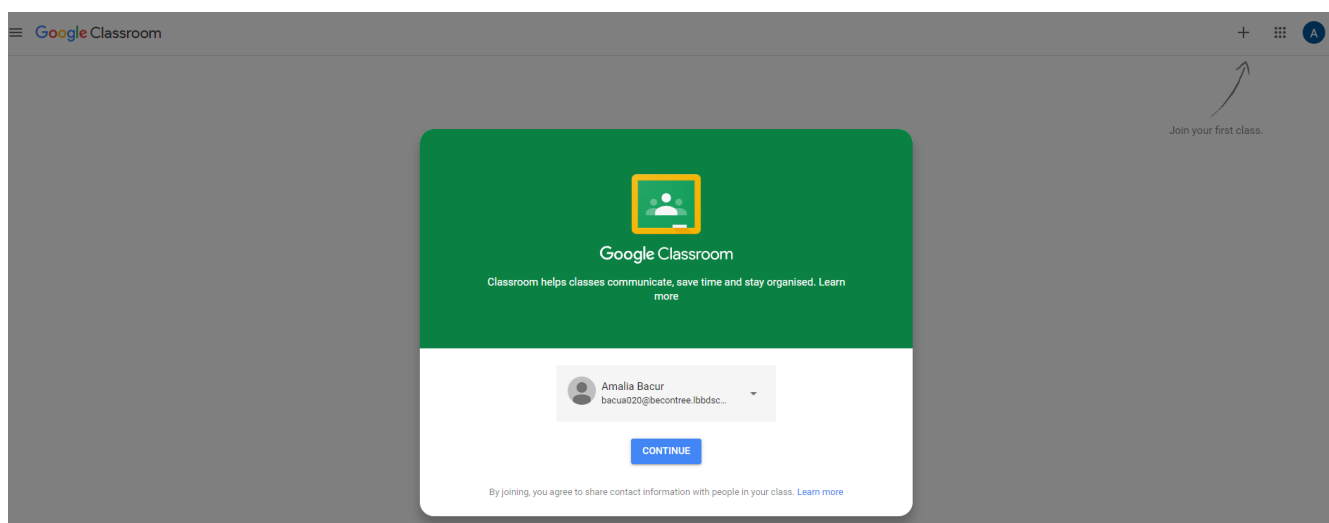
A screenshot of the LGfL (The National Grid for Learning) login page. At the top is the LGfL logo with the tagline "THE NATIONAL GRID FOR LEARNING". Below the logo is a lock icon and the text "Please enter your USO username and password, then click the Login button." There are two input fields: "Username (e.g. jsmith.123)" and "Password". Below these fields is a green "Login" button. At the bottom, there is a light blue box containing a note: "If you are using a public or shared computer, please ensure that you log out and close all browser tabs so the next user is unable to access your account. Note for system administrators: do not enable any browser features that re-open recently-viewed web pages at startup."

4. Type in your school computer username **including the .301** in the username field. For example, **demo123.301** as shown in the screenshot below. Then type your school computer password in the password field.

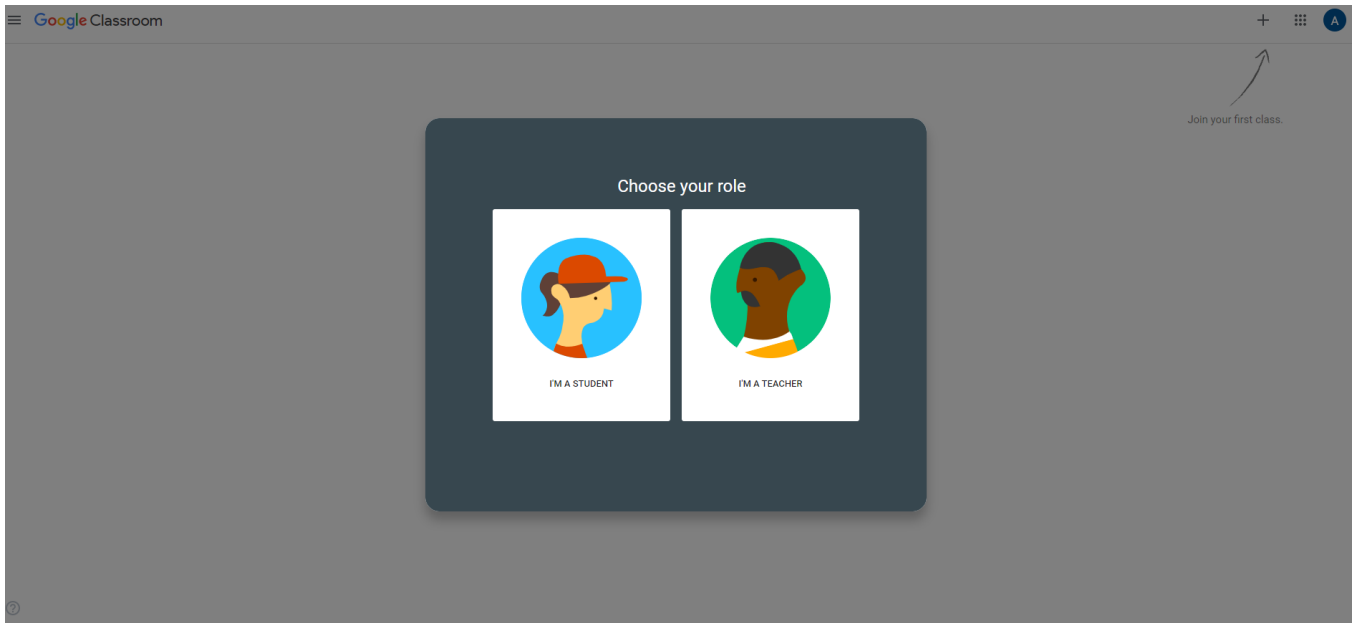


The screenshot shows the LGfL login interface. At the top is the LGfL logo with the tagline 'THE NATIONAL GRID FOR LEARNING'. Below it is a red padlock icon with 'USO' written on it, followed by the instruction: 'Please enter your USO username and password, then click the Login button.' There are two input fields: the first contains the username 'demo123.301' and the second contains a masked password '*****'. A green 'Login' button is positioned below the fields. At the bottom, a light blue box contains a note: 'If you are using a public or shared computer, please ensure that you log out and close all browser tabs so the next user is unable to access your account. Note for system administrators: do not enable any browser features that re-open recently-viewed web pages at startup.'

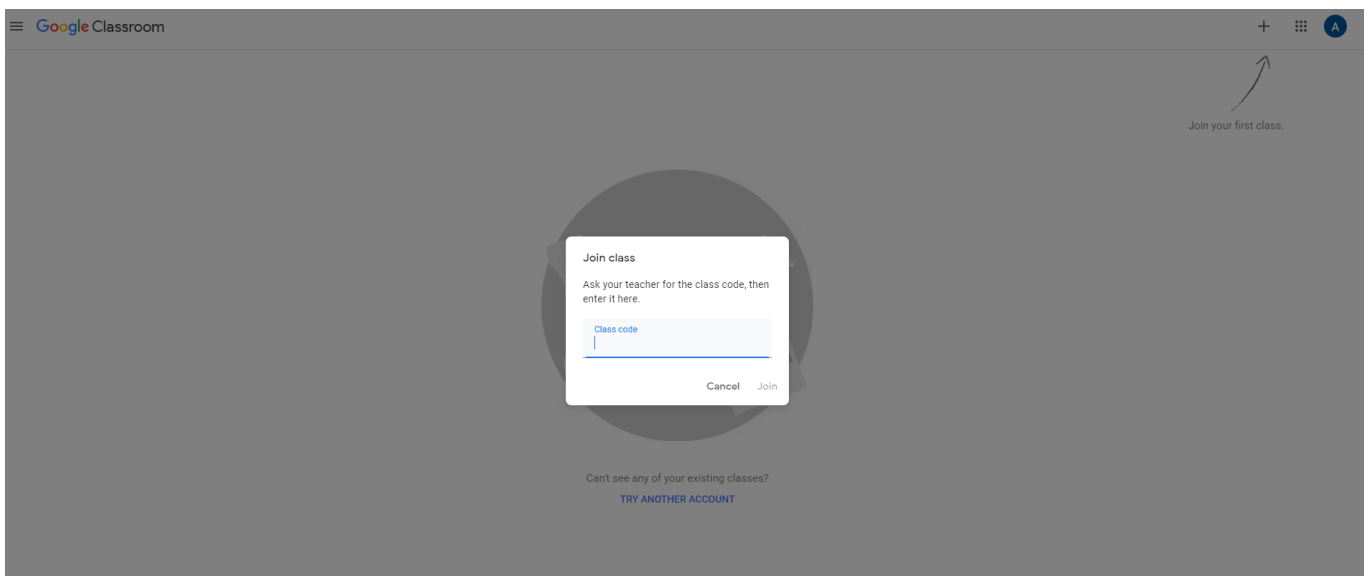
5. You will be redirected to Google Classroom. Check the details and click the 'continue' button if you are asked to verify your account.



6. Click continue and choose I am a student on the Choose your role screen.



7. Click the + sign at the top right corner and choose to join class.



The screen will only look like the one above if you have not joined any class before. If you have already joined a class or classes, you will see them available on the screen. Just click on the class you need, if you have already joined it.

8. Enter your class code (given to you by your teacher). You might have been invited to join a class, so you can just click on the blue 'join' button to enter your Google Classroom.