Governing Body
Quality of Education Committee Meeting

Date: Thursday 23rd April 2026 **Time:** 5.00 p.m. **Venue:** Becontree Primary School

Committee Members: All governors have automatic membership **Chair:** Hannah Hamid **Minute Taker:** Paula Thornton

Present: Hannah Hamid (HH) - TEAMS, Marie Ziane (MZ), Michelle Peters (MP), Richard Puttnam (RP), Karen Brissett (KB), Amila Sarwar (AS), Simon Hack (SH), Paula Thornton: Minute Taker (PT)

Also in attendance: Lillian Stonier (DHT) and Clare Stock (DHT)

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Agenda Item	Discussions/Actions and Next Steps
1. Apologies	Sana Iqbal – work commitments Jane Jones – Council Business Hibaq Samatar – unknown Andrew Walker – unknown
2. Welcome and Introductions	MP was welcomed to the meeting and introductions took place.
3. Declaration of Business Interests	None
4. Minutes of last meeting: - **Accuracy;** - **Matters arising (if not covered within the minutes)**	**Meeting on 22nd January 2026** **Accuracy:** Checked and agreed and signed by RP **Matters arising:** - CPD temperature check (LS) – feedback from LS. **HH commented that this was a useful exercise.** - Consultation with parents re workshops (MZ) – update given as part of QED Report. - Website – AI access (LS) – feedback given as part of QED Report. - Careers – see QED Report.

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5. Items for discussion requested from FGB or other committees	**From FGB Meeting:** - RE Annual Report (LS) – 2024/2025 report completed. 2025/2026 report being finalised for return in the Summer term 2026 - Approve FGB minutes from 11.12.25 – Agreed and signed by RP - Governor What's App group – Governors present provided mobile phone numbers for inclusion **PT to contact those present and request their permission to add them to the group** - Pen Portraits – AS, HS and AW – **Governors not present, PT to request these** - Updated governor roles and responsibilities – discussed and agreed - Policies (see list under item 9) **From SFM Committee:** - Financial update and approval of draft budget 2026/27 – PT explained the final budget and carry forward from 2025/2026. **HH said having late credits is frustrating but we are grateful to have a significant carry forward.** PT then explained the draft budget for 2026/2027 and how this has been set. **RP commented that the in-year budget looks healthy.** Governors agreed to approve this and RP signed the budget proposal. - SFVS 2025/26 Assessment – carried out as Chair's Action and has been submitted – this was agreed and ratified.

6. Overview of Leadership of teaching and learning	Contextual Update – presented by MZ Vision, Values and Intent – presented by MZ. **AS asked about SEMH children in interventions?** MZ this has started to show success with a couple of our more challenging children. School Improvement Plan – review, presented by MZ Curriculum developments, including Early Reading and Personal Development – presented by CS and LS. **SH said there is a massive focus on writing and handwriting in the new OFSTED framework.** **AS gave feedback from a Words First therapist, who was impressed with the fluency progress of some children receiving SALT, which reinforces the progress that we are able to evidence.** **AS asked which year groups accessed the Votes for Schools initiative?** LS explained that it accessed by all year groups from Year 1 to 6. Personal development – MZ gave an example of a pupil group recently, who summarised our progress on Healthy Schools work and identified the next 2 targets for us to work on; healthy packed lunches and making unkind comments – both really insightful contributions evidencing how well our children are tuned in to what is important. Staff CPD – presented by LS. Training is being accessed by the whole school community; including all staff and also some sessions to parents/carers. **MP said that she is now a LA Writing Moderator for Year 6.** Partnerships with parents, including any consultation feedback – everybody's voice is important and valued. External partnerships – Presented by MZ. Safeguarding audit (from PACE) – see item 8 below. Website and AI Strategy update – presented by LS. Governor Visits: Summer 2026 – see item 8 below. FGB development preparation for Ofsted – we are planning ahead for this and considering the strategic need of staff working towards the OFSTED window. We are aware from other schools that it still depends on the team that we get. Regardless of the great things we have in place, we can only achieve the grading for the lowest category. **AS asked whether any exemplar practice shared by other schools?** So far this has not been the case and as we are not in the OFSTED window yet, we haven't pursued this. **AS said we may need to 'read the room' and ask for consistency.** MZ said we will consider having 'straplines' on contextual examples that we want to highlight. **AS said we need to shift**

	our mindset to 'sell our school'. MZ said that is the plan from September 2026. It will be delivered to all staff and will give us 1 year to prepare.
7. Quality of Education: Implementation update	**A focus on implementation:** Growth Mindset – We have received some complimentary feedback but there is still some work to do to meet OFSTED exemplary practice. **AS gave an example poster from another school in their dining hall 'We might be noisy but we are socialising!'** MZ we are still struggling with engaging parents and children to read at home. **MP said the cartoon texts are really drawing in some children in Year 5.** CS said we have 5% of children in mainstream (excluding the ARP and Zen Dens) with an Autism diagnosis. **AS said there has been a shift between waiting a long time for a diagnosis towards a larger number of requests from parents for plans**. We also have an increasing number of SEMH children and have amended our provision for these children, which has included a new agency person joining the team to support this. Assessment schedule – shared with report Curriculum planning, including enrichment and cultural capital – shared with report **KB commented on the number of enrichment activities.** Quality first Teaching: planning to meet the needs of all pupils, adaptive teaching, EAL: strategy – this continues to be a focus with LMT. There was some discussion around greater use of Story Zoo. Disadvantaged pupils (catch up plan, pupil premium, sport premium) – presented by CS. ARP/Zen Den **– HH mentioned the continued endorsement of the IQM review in January 2026**. CS said we continue to work on the effective implementation of our new Behaviour and Learning Expectations for children with complex needs. AI Strategy – discussed. It was agreed that, due to the nature of the changing AI landscape, we would continue to revisit this at each meeting
8. Quality of Education: Impact update	**Pupil Outcomes** Attainment and progress headlines – mainstream and ARP Presented by CS and LS. There is a significant difference between the Reception classes, in SEND and SALT. **AS asked if we are considering splitting and mixing classes, where we have a significant imbalance in ability, behaviour, EAL, etc? MZ said we haven't done this in the past but will consider it for the future.**

	SH asked about the Year 1 maths achievement at Greater Depth and specifically which test papers are used? CS said we are using the assessment attached to the Ark maths scheme. We are also setting in Year 1 for Phonics to allow for children to receive targeted support where gaps exist in their knowledge. We need to consider our context carefully when looking at outcomes in specific year groups **AS asked about class context for regarding risk factors for children who fall into more than one category. Could an example be provided at the next meeting?** LS said Insight Tracker provides this. **To be provided at the next meeting to illustrate this.** LS showed a ranking document which shows where we sit compared to other schools on SmartGrade for maths. **AS asked about mobility of pupils?** MZ said this hasn't been an issue before but we are definitely seeing this now. **AS asked if we can show that children who stay with us throughout primary school achieve better than their peers?** CS said yes, we have data to support this. MZ asked Governors how they would like ARP data presented? **It was agreed that SLT will review this and provide a proposed model for governors to consider.** **Impact of leadership and management on the quality of education** Outcomes from internal and external monitoring exercises – document presented and provided to governors. Safeguarding Audit – only 2 recommendations made; the connecting door between the school Nursery and private nursery was open (which has been raised several times). SLT are monitoring and it has been closed since. The fence boundary to the park at the rear field, although secure had some parts where the public could see through, this has now been addressed. Governor in school monitoring morning (provisional plans) – discussed. MZ to send out to all governors.
9. Policy Updates	PSHE Emotional well-being & Mental Health of Children Physical Activity Physical Education Whole School Food Acceptable Use Educational visits Computing **Policies from FGB**

	RHE Staff Well-Being Sensory Restrictive Intervention – a renamed version of the existing Climate Action Plan Safeguarding Child Friendly Version – a new policy **Policies from SFM** CCTV Policy Cyber Security Data Breach Data Protection (including SAR appendix) Data Retention Electronic Information & Communication

	Freedom of Information Information Security Social Media Bring Your Own Device (GDPR) Clear Desk (GDPR) Cookie (GDPR) Home Working Allergy & Anaphylaxis Asbestos Management Asbestos Management Plan Asthma Asthma Friendly School Bodily Fluids Fire Safety Security Visitors Critical Incident Response Policy Anti-fraud Procedure Banking Procedure Best value Charging & Remissions Gifts & Hospitality Financial Management Standards Manual TOIL (Time Off in Lieu) Business Continuity Plan All policies were provided in advance, were agreed and signed by RP.
10. A.O.B:	None
Date and time of next meeting	Autumn 2026 – date to be agreed at ABM in September

Signed: _____ **Dated:** _____

Chair of QED Committee/Cahir of Governors