



Termly Attendance

NEWSLETTER

EVERY
SCHOOL DAY
COUNTS

Welcome to our Spring Term Attendance Newsletter. At Becontree Primary School, we pride ourselves on our attendance being in-line with, or on many occasions above, national attendance figures. We are able to achieve this because our school community understands that attendance is everyone's responsibility, how important attendance is for each child's education and the impact it can have on their future success.

Recently, our attendance figures have started to decline. This is because we have seen an increase in the number of exceptional circumstances requests. This impacts massively on our overall school attendance figure, but more importantly has a negative impact on individual children's access to education. On page two of this newsletter, we have outlined the criteria of our policy for requesting leave.

Good habits start early and I look forward to working together to ensure as many children as possible are in school every day.

Hopefully, the summer term Attendance Newsletter will evidence an increase in overall attendance.

Mrs Ziane (Headteacher)

**MOMENTS
MATTER,
ATTENDANCE
COUNTS.**

Every School Day Counts

Attendance Ladder

Equates to number
of school days off
each year



Overall attendance for Autumn Term
(4.9.2024-19.12.2024) was:

94.16%

National attendance was 94.8% (primary schools)

Class Attendance for Autumn Term

RA- 89.36%	RH- 88.97%
1D- 92.89%	1L- 93.28%
2G- 95.19%	2D- 95.45%
3B- 95.32%	3D- 93.47%
4P- 97.21%	4WH- 96.91%
5B- 95.90%	5C- 95.91%
6G- 95.44%	6R- 94.85%
ARP- 89.21%	

Well done to 4P reached our school target of 97%

RAYG Rated Termly Attendance Letters



You should have received an attendance letter for the autumn term
The attendance is RAYG rated as follows:

Red- 90% or below- (cause for concern, this identifies that your child is a Persistent Absentee (PA child). **Amber- 96.9%-95%** - (on target with national average but moving to slight concern), **Yellow- 94.9%-90.1%**- (concerning and below national average) **Green- 97%- 99.9%**- (impressive attendance above the national expected average.), **Gold- 100%**-(perfect attendance),

We sent out 81 **Gold** letters

Reception = 1	Year 1= 5
Year 2 = 10	Year 3 = 17
Year 4= 15	Year 5 = 21
Year 6= 11	ARP =1

Exceptional Circumstances Requests



We are still receiving a number of requests for Exceptional Circumstances. We had 29 requests in the Autumn Term with children, on average, missing three weeks of schooling.

I would like to remind you that;

Section 444(1), Education Act 1996 states that ***if a child of compulsory school age, who is a registered pupil at a school, fails to attend regularly at the school, his parent is guilty of an offence.*** (LBBB Penalty Notice Code of Conduct for Irregular School Attendance).

Holidays that are taken during term time **ARE NOT** exceptional circumstances and these will not be granted and will result in a penalty notice.

The penalty notice has now changed and can be issued when a child has had **10 sessions (5 days) of unauthorised absence within a 10-school week period**. The sessions do not need to be consecutive and the 10-week period can be across two terms.

A first penalty notice issued to a parent/carer is £80 if paid within 21 days, rising to £160 if paid between days 22 to 28.

If a second penalty notice is issued to the same parent/carer, regarding the same child it will be £160 with 28 days in which to pay.

Whilst we do understand that there may be occasions where parents do need to travel, please try to ensure that arrangements are made so that your child can continue to attend school or if this is not possible, the amount of time they are absent from school is limited so that the threshold for a penalty notice is not met.

If your child does need to be absent from school due to an exceptional circumstance, you **MUST** complete the exceptional circumstances form and submit this to the school. Failure to do so, could result in us contacting the Children Missing from Education Team or Social Services, as it would meet the Safeguarding threshold if your child is absent for more than a week and no reason has been provided or we have not been able to make contact with you.

Forms can be found here: [Attendance Systems | Becontree Primary School](#)

Punctuality

Arriving for school on time is important as late arrivals are disruptive for the class and can be embarrassing for the child who is late. Children can also miss important information during registration including the plan for the day.

- Main School Gate opens at 8.35am
- Doors open at 8:45 a.m.
- Late arrival is between 8.50am and 8.55 am. Children must present at the 'late door' to ensure their attendance is recorded.
- Arrival after 9.15am is recorded as unauthorised. 20 unauthorised late arrivals can trigger a penalty notice especially if your child also has other unauthorised absence.

We understand that school mornings can be hectic, but ... ***Did you know? Being 15 minutes late each day is the same as missing two weeks of school!***



Why not pack your child's bag or lunchbox the night before? Set the alarm clock ten minutes earlier? These small changes can help everyone to be ready to leave home in good time, arrive at school punctually and be ready for the day ahead.



Thank you for your support in helping to raise our school attendance. If you would like any support or advice on attendance or punctuality, please speak to your child's class teacher or Ms Moldrich.