

Becontree Primary School

Stevens Road, Dagenham, Essex RM8 2QR

Tel: 020 8270 4900

E-mail: office@becontreeprimaryschool.com

www.becontreeprimaryschool.com



Headteacher: Mrs M. Ziane
Deputy Head (EYFS/KS1): Mrs C. Stock
Deputy Head (KS2): Mrs L. Stonier

Friday 31st January 2025

Dear Parent/Carer,

PARENT GOVERNOR ELECTION

We have an exciting opportunity available on our Governing Body. I am writing to you to invite you to stand for election as a parent governor, or nominate another parent to do so. In our school, we have provision for 2 parent governors and we currently have 2 vacancies. Please refer to the latest Headteacher Newsletter for the key dates in the election process.

The governing body, with the headteacher, has overall responsibility for the running of the school. Governing bodies have 4 core strategic functions:

- Ensuring clarity of vision, ethos and strategic direction;
- Holding the headteacher to account for the educational performance of the school and its pupils;
- Overseeing the financial performance of the school and making sure its money is well spent; and
- Ensuring the voices of stakeholders are heard.

No special qualifications are needed and the most important thing is to have a keen interest in the school and be prepared to play an active part in the governing body's work. However, we would particularly welcome nominations from parents with skills/experience or interest in the following areas:

- Business and Finance;
- Health and Safety;
- Enrichment, pupil leadership and well-being.

Parent Governors are nominated for 4 years. Governor meetings take place at least twice per term and usually take place in the early evening. Training is available for all governors and this governing body has an expectation that those new to being a governor attend free induction training.

Parents/carers who have paid employment in the school for 500 or more hours per academic year or who are elected members of the Local Authority are not eligible to stand in these elections. Nominations must be from parents or carers with children at the school on the day that nominations close.

If you would like to stand for election, please complete the enclosed nomination form and return it to the school office (either by email, post or in person) no later than **Monday 24th February 2025**.



You may also include a short personal statement to support your nomination, which should be no longer than 250 words. Self-nominations will be accepted, but if you are nominating another parent, please seek their prior consent.

If there are more nominations than vacancies the election will be by secret ballot. If that is necessary, voting papers will be sent to all parents together with details of the ballot procedure.

If you are considering standing for nomination but would like further information, a member of the current Governing Body will be present at the Parent/Teacher consultation meetings on Monday 3rd February and Wednesday 5th February.

Yours faithfully

Paula Thornton

Mrs P Thornton
Returning Officer

